

CARTERET BOARD OF HEALTH

September 22, 2008

Thomas Sica called meeting to order at 6:00 p.m. Pledge Allegiance to the flag. Adequate notice of this meeting has been given by posting the time and place of the meeting on the Borough Hall's Bulletin Board, and advertised in the Home News Tribune and the Star Ledger as required.

Roll Call:

Thomas Sica, President
Yolanda Delgado, Vice President.....excused
Mary Ann Chubenko, Secretary
Susan Naples.....excused
Barbara Bohanek
Linda Kimball

George Otlowski, Jr.
Ellen K. Ransdell.....excused
Diane Kish
Owen Ravino

President Sica requested a motion to accept minutes of meeting held on March 10, 2008. Motion made by Barbara Bohanek and seconded by Linda Kimball. All in favor.

COMMUNICATIONS:

- #1 3/31/08 Valley National Bank Statement for Soldiers and Sailors Memorial Trust Fund
- #2 4/30/08 Valley National Bank Statement
- #3 5/31/08 Valley National Bank Statement
- #4 6/30/08 Valley National Bank Statement
- #5 7/31/08 Valley National Bank Statement
- #6 6/27/08 Letter with check from Valley National Bank RE: Withdrawal for Ambulance
- #7 8/27/08 Letter from Clerk's Office RE: Amending & Supplementing Code to Consolidate Duties of Environmental Committee
- #8 8/31/08 Valley National Bank Statement for Soldiers and Sailors Memorial Trust Fund

Mr. Sica reported that Valley National Bank will no longer be the Trustee bank for Soldiers & Sailors Memorial Trust. Capital One Bank in Carteret will be the new trustee.

Mr. Sica mentioned that the Environmental Commission is being consolidated under the Board of Health.

COMMITTEE REPORTS: Mr. Sica asked if members had anything new to add; if not, please take reports home to review. There are two sets: March, April, May; and the current package of June, July and August.

Mr. Sica commented about cat bites in Carteret. He was bitten. Incident was investigated and cat had rabies shots. He asked about a recent cat bite. Mrs. Kish stated that Josephine Tozzi was bitten by a cat and the cat died. Bite was reported by Doctors' MediCenter in Carteret because Miss Tozzi's hand was infected from the bite. Miss Tozzi was interviewed and she stated that cat was hit by a car. She tried to help cat, was bitten, cat died, and she disposed of cat in garbage. There was no head to send to Trenton to check for rabies. This was reported to State. Mr. Sica asked Mr. Ravino if she violated any law by disposing of cat in garbage. Mr. Ravino replied he did not believe she

violated any law.

EMPLOYEE REPORTS:

Ellen K. Ransdell, Director: Read by Diane Kish

Due to increased demand from clients for emergency assistance, Salvation Army budgets are stretched and cannot support local services. We are unable to offer ShopRite gift cards and food vouchers to needy residents.

Desk audit was completed for the 2008 census required by the state every two (2) years of all unlicensed dogs and cats. Judy Frabasile did audit in the summer before regular office hours. In the past we paid \$2.50 for each unlicensed animal. Will have report of number of unlicensed animals next meeting. Violation notices were mailed for unlicensed animals. Board approved payment for desk audit from Dog Trust account.

We have had increased complaints about mosquitoes. Middlesex County Mosquito Extermination Commission has conducted ground aduaticiding in the past weeks. Mr. Sica asked if they ever do aerial spraying. Mr. Ravino stated they will on occasion do aerial spraying. Mr. Sica asked him to request the County Mosquito Commission do aerial spraying by the Rahway River in West Carteret. Mr. Ravino will check.

October is National Breast Cancer Awareness Month. We will be having an educational seminar on October 14 at the Office on Aging. Mrs. Ransdell has purchased supplies for the seminar; and, representative from St. Peters Hospital will be speaking. This will be published on Channel 36 and flyers will be available.

Mrs. Ransdell mentioned in her report that the Environmental Commission is now under the Board of Health and listed rules and regulations for Board Members. Mr. Sica instructed Board members to review and will be discussed at next month's meeting.

Flu Clinic scheduled for Thursday, November 6, 2008 from 10 a.m. to 12 noon at the Office on Aging at the Thomas J. Deverin Community Center.

Mrs. Ransdell is talking to Dennis Green, Woodbridge Township, concerning Animal Control. Will not know anything until October.

We were advised by Patrick DeBlasio that there is money in Nursing Services and Office on Aging from prior years that we must use. Ordered a typewriter for the Health Dept. office. Older machine will be transferred to Office on Aging.

Owen Ravino, REHS:

Major fine for Blimpie's for an overloaded dumpster (\$259 plus \$33 court cost).

Several stagnant pools were remediated in August (various locations in town).

We had a few complaints on mold in houses.

Mr. Sica asked who has jurisdiction over clothing bins in town. There are a lot of them in town. Owen Ravino stated he just talked to Lenny Sitar, ShopRite, and Plaza 12 owner. Owen got after both of them last week for overflowing bins. Supposedly, owners give approval to have the clothing bins on their property. Mr. Sica thought that the Boro had passed an ordinance about clothing bins years ago. He will check.

Mr. Sica commented that when he walks in the morning, on garbage day, he notices that the plastic bags are ripped up by cats. Barbara Bohanek stated that garbage is suppose to be put in containers. Mr. Sica said he did not know if we have an ordinance about placing garbage in containers. He asked Ellen to check. Discussed residents who put garbage out days before pick-up. Suppose to put garbage out 6 p.m. the evening before pick-up. We get garbage complaints and Mr. Ravino does investigate. Mrs. Bohanek stated she thought that not only does garbage have to be put in containers, but that container has to be lidded. Mr. Sica stated we will find out.

Mr. Ravino reported that Ethnic Day Festival was a success even though a lot of vendors did not show up because of the weather and change of day from Saturday to Sunday.

Diane Kish, Sr. Accounting Clerk:

Reported Vital Statistics: June transferred \$1,215 to Boro and \$310 to State (burial permits); July transferred \$1,172 to Boro; and, \$1,590 for August. Vital Statistic totals to end of August are \$9,777 to the Borough and \$2,600 to State for Marriages and \$730 to State for Burial Permits.

Reviewed Board of Health Other Expenses: In April requisitions totaled \$846.83 for Rabies Clinic and Dog Trust Account paid Perth Amboy \$2,125 for animal control. We also paid Middlesex County second quarter charges in May. Other requisitions were for postage, office supplies, business cards, paper, etc. Totals spent to end of August were: Other Expenses \$60,109.38; Dog Regulations \$2,125; Dog Trust \$1,514.83; Sr. Transportation \$1,579.48; and Office on Aging \$784.67.

Issued 175 General Fees licenses and collected \$15,330.

Mrs. Kish requested permission to attend Registrar's meeting in Atlantic City on a Tuesday in November (11/12). Cost is \$50.00. Board approved.

George Otlowski, Attorney:

Mr. Otlowski stated that transfer of Soldiers & Sailors Memorial Trust Fund was being taken care of and Linda Kimball stated she should have more information on Wednesday. Mr. Otlowski commented that the current bank does not have to do an accounting which makes the transfer easier.

OLD BUSINESS: 4/28/08 Unopposed Order regarding Transfer of Soldiers & Sailors Memorial Trust funds from Valley National Bank to Capital One Bank. Mr. Otlowski discussed this under his report.

NEW BUSINESS: #1 Increase Penalty for Violations of Cat Ordinance and #2 Establish Penalty for Violations of Dog Ordinance. Mr. Kish explained that Cat Ordinance now reads under Penalty: “not less than \$50 and not more than \$200”. Would like to increase to read: “not less than \$100 and not more than \$500”. Also, Dog license has no Penalty clause. We can establish and have the same fine for violation of Dog Ordinance (“not less than 100 nor more than \$500”). Discussed fines, first offense, subsequent offenses. Mr. Sica asked Board members how they felt about the amount of the fines. Barbara Bohanek stated she thought it was fair; other members agreed. Mr. Sica made motion to increase Penalty for Violations of Cat Ordinance to read: “not less than \$100 and not more than \$500”. Establish 300.12 Penalty under Dog Ordinance to read: Not less than \$100 and not more than \$500”. Barbara Bohanek seconded motion. Roll call taken; all in favor.

#3 Increase fees for dog and cat licenses. Mrs. Kish explained currently the Boro keeps \$7.00 for each dog licensed. Dog license fees now are \$8.20 for neutered/spayed and \$11.20 for not neutered/spayed. The State fees have increased and municipality can now keep up to \$21 for each dog license issued. Mr. Sica thought Boro should keep \$15 for each license and asked what the State currently gets. Mrs. Kish answered State gets \$1.20 for neutered/spayed and \$3.20 if not neutered/spayed. Mr. Sica stated this would make the new fees \$16.20 and \$18.20. Mrs. Kish also asked if the same late fee of \$5.00 will apply after March 1. Board stated yes, same late fee. Reviewed current cat license fee of \$7.50 and late fee of \$3. Mr. Sica recommended increase also to \$15.00 and \$5.00 late fee. Makes no difference if cat or dog license—same fees kept by Borough should apply. This will be effective January 1, 2009. Motion made by Linda Kimball and seconded by Barbara Bohanek to increase fee to Boro from \$7 to \$15; and late fee \$5.00 for both dog and cat licenses. Roll call taken; all in favor.

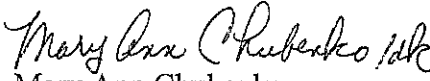
PUBLIC PORTION: Thomas Sica opened meeting to public; seconded by Barbara Bohanek. Mr. Lou Mangieri commented about the garbage being ripped up and put our days before pick up. Where he lives garbage is picked up on Monday and Thursday. Mr. Sica asked Mrs. Kish to check with Borough clerk and also Sanitation Dept. about ordinance concerning receptacles for garbage and time to put out garbage.

Mr. Sica asked if there were any other questions from public and made motion to close meeting to public. Barbara Bohanek seconded.

ADJOURNMENT: Mrs. Kish asked when Board would like to schedule next meeting because Monday, October 13, 2008 is a holiday and offices are closed. After discussion, meeting to be scheduled for Tuesday, October 14, 2008 at 6 p.m.

Meeting closed at 6:30 p.m. on motion made by Thomas Sica and seconded by Barbara Bohanek. All in favor.

Respectfully submitted,


Mary Ann Chubenko
Secretary