

CARTERET BOARD OF HEALTH

December 8, 2008

Thomas Sica called meeting to order at 6:30 p.m. Pledge Allegiance to the flag. Adequate notice of this meeting has been given by posting the time and place of the meeting on the Borough Hall's Bulletin Board, and advertised in the Home News Tribune and the Star Ledger as required.

Roll Call: Thomas Sica, President  
Yolanda Delgado, Vice President  
Mary Ann Chubenko, Secretary  
Susan Naples.....excused  
Barbara Bohanek.....resigning  
Linda Kimball

George Otlowski, Jr.  
Ellen K. Ransdell  
Diane Kish  
Owen Ravino.....excused

President Sica requested a motion to accept minutes of meeting held on October 14, 2008. Motion made by Linda Kimball and seconded by Yolanda Delgado. All in favor.

COMMUNICATIONS: #1 October 31, 2008 Statement from Valley National Bank for Soldiers & Sailors Memorial Trust Fund.

COMMITTEE REPORTS: President Sica asked Board members if they had anything to report at this time. If not, he asked that members take typed reports home to review.

EMPLOYEE REPORTS: Ellen K. Ransdell, Director:  
Mrs. Ransdell reported that bus driver, Catherine Musi, left the Boro, so we only have one full-time bus driver. We are using per diem drivers. We have a total of five per diem drivers available.

We are using George Psaltis down at the waterfront for the cat problem. He is an Animal Control Officer and certified in euthanasia. He will be checking the waterfront. There are some sick cats down there. He works for Linden Animal Control and we are using him as a contractor. Mayor approved this action. Perth Amboy will not come out; nor do they want us to trap. Perth Amboy told her not to set traps without first checking with them to see if they had any room in the shelter. They number of cats at the waterfront is increasing. We have to work on getting them out of there.

Diane Kish, Sr. Accounting Clerk:

Reviewed requisitions issued in Nov.: Middlesex County was paid for 4<sup>th</sup> quarter services. Under Dog Trust Account George Psaltis was paid \$135 for pickup of four dead animals from January thru October this year. He is called out at night. We ordered from US Postal Service \$500 of postage to replenish postal meter; Printer +3 \$91 for envelopes and stickers for next year. Sr. Transportation: newspaper ad for per diem bus driver \$123.08; and Mobile Vision \$650 for extracting and reinstallation of two mobile video units on the buses (per Mayor's request). To end of November spent the following: Other expenses \$80,914,17

Dog Trust Account spent \$3,179.83; Sr. Transportation spent \$2,352.56; and, Office on Aging \$807.14. Mr. Sica inquired about the budget. Mrs. Kish assured him we were well within the budget for the year with a balance of approximately \$1,200 in Other Expenses..

Reporting on Vital Statistics for November: Collected \$1,332.00, of which \$1,242 was transferred to the Boro Treasurer.

Since Owen Ravino was excused, Mr. Sica asked Board members to just review his report and bring up any issues at next meeting.

George Otlowski, Attorney: Mr. Sica asked if Mr. Otlowski had anything to report. Mr. Otlowski answered just what he had reviewed on Soldiers and Sailors before.

Mr. Sica stated that concerning Soldiers and Sailors Memorial Trust Fund, he was appointing the following people on the Board of Trustees for the Fund: Talisa Andrewz and Patrick DeBlasio. Mr. DeBlasio is Chief Financial officer for the Borough; and, Talisa Andrewz is the wife of Pastor Andrewz at Renaissance Revival Church on Edwin St. Mr. Otlowski reminded office personnel to include these names for mailing of bank statements. Mr. Sica requested that a letter be sent to new trustees advising them of their appointments with a copy to the Mayor.

Mr. Sica asked Mr. Otlowski if there was a problem with Linda Kimball acting as a liaison with Capitol One Bank and the Board of Health. Mr. Otlowski stated the only ruling he had made was that she could not vote but acting as a liaison was OK.

OLD BUSINESS: None.

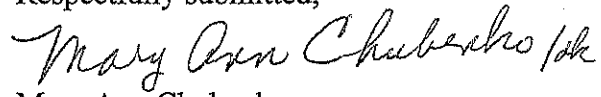
NEW BUSINESS: Mrs. Kish reminded Board that on December 31 the following members have completed their terms of office: Yolanda Delgado and Linda Kimball. Also Barbara Bohanek resigned and we have one other opening on the Board of Health. Mr. Sica to speak to Mayor about reappointing Yolanda and Linda. Also discussed changing time of meeting to 6:30 p.m. in the upcoming year at re-organization meeting. Diane to advise Mayor about openings on the Board of Health.

PUBLIC PORTION: Meeting open to public on motion made by Yolanda Delgado and seconded by Mary Ann Chubenko. Present was student from Middlesex County College to observe meeting. No questions or comments from student. Meeting closed to public

ADJOURNMENT: Meeting closed at 6:45 p.m. on motion made by Yolanda Delgado and seconded by Linda Kimball. All in favor.

Next Board of Health meeting – reorganization meeting -  
scheduled for Monday, January 12, 2009 at 6:30 p.m. at the  
Library Conference Room.

Respectfully submitted,



Mary Ann Chubenko  
Secretary

MAC/dk

