

CARTERET BOARD OF HEALTH

October 14, 2008

Thomas Sica called meeting to order at 6:07 p.m. Pledge Allegiance to the flag. Adequate notice of this meeting has been given by posting the time and place of the meeting on the Borough Hall's Bulletin Board, and advertised in the Home News Tribune and the Star Ledger as required.

Roll Call: Thomas Sica, President
Yolanda Delgado, Vice President.....excused
Mary Ann Chubenko, Secretary
Susan Naples
Barbara Bohanek
Linda Kimball

George Otlowski, Jr.
Ellen K. Ransdell
Diane Kish
Owen Ravino.....excused

President Sica requested a motion to accept minutes of meeting held on Sept. 22, 2008. Motion made by Barbara Bohanek and seconded by Linda Kimball. All in favor.

COMMUNICATIONS: #1 9/30/08 Statement from Valley National Bank for Soldiers & Sailors Memorial Trust Fund. Mr. Sica said we're going to have to watch what we are spending only because the market is so far down. Only necessity clinics for next year. Mrs. Kish stated there are no outstanding bills. We have only one clinic left for the year—mammogram clinic in December. Mr. Sica said we are to proceed with that clinic (very important). Briefly discussed yearly budget for clinics.

Mr. Sica also stated he was removing Ellen Ransdell, as an alternate, from Soldiers & Sailors Memorial Trust and appointing Mayor Dan Reiman as a trustee. No objections from Board. Attorney reminded office personnel to make sure the Mayor received a copy of Soldiers & Sailors monthly bank statement.

#2 10/8/08 Email from Patrick DeBlasio regarding freeze on expenditures. Only absolutely necessary expenditures will be passed through.

COMMITTEE REPORTS: Mr. Sica asked each board member if they had anything new to add. Clinics and Health has nothing new. Rabies control will be discussed under Old Business. He asked Linda Kimball about Nuisance. She had nothing new to report. Barbara Bohanek read report and everything is under control. Mr. Sica reported that the new market had some boxes and cardboard in the back of the store that needed to be cleaned up. He asked that Owen Ravino check this out. Susan Naples stated she read through Food & Food Handlers report. Mrs. Kish informed Board that Food Handlers course is to be held on Monday, Oct. 20, at Holiday Inn, 1 to 4 p.m.

EMPLOYEE REPORTS: Ellen K. Ransdell, Director: Read by Diane Kish
We sponsored a session on Breast Cancer Awareness today at the Office on Aging. Representative from St. Peters spoke. Had a basket full of handouts. A great success.

Flu clinic is scheduled for November 6 from 10 a.m. to 12 noon. Clinic is free but you do need an appointment for pneumonia shot. Clinic to be held at the Office on Aging.

Mrs. Ransdell also reported on the cat problem at waterfront park; her discussions with Perth Amboy Animal Shelter; and, also what Woodbridge has done. She feels that we have to post signs in that area so that people are aware that they should not be feeding cats or abandoning cats. Susan Naples suggested that this information be put on Channel 36 Access so that residents are aware of the law. Mrs. Ransdell answered this was on Channel 36 a while ago, but will put information out again. She showed Board members a poster she wanted to order (\$27.50 each). Mr. Sica had no problem with this and asked Susan Naples to speak to Mr. Bellino as to where he wanted the posters put. Police Dept. and Ellen will monitor the area. Perth Amboy Animal Control to help with problem. Ellen and Owen Ravino are both also monitoring the area.

Mr. Sica asked if the County sprayed for mosquitoes recently. Mrs. Ransdell stated the County has sprayed several times in various locations in Carteret.

Mr. Sica questioned whether Ellen heard from Woodbridge yet about animal control. She answered not yet but she is in contact with Woodbridge. This is for next year.

Mrs. Ransdell told Board that the Environmental Commission is under the Board of Health now. The folder on the table hds information for board to review on Environmental issues. Mrs. Ransdell explained we get notices concerning underground storage tanks, environmental permits, spills etc. We are also responsible for activities for Arbor Day. She presented a booklet with projects that can be planned for Arbor Day, such as planting trees. She asked Board members to review information in booklet. Schools can be involved in an Arbor Day project. We can do a poster contest. Mr. Sica asked if Parks Dept. was involved in this (Forestry Commission). Mrs. Ransdell answered not any more; everything was under Environmental. The Board of Health is now responsible for that commission. Mr. Sica asked if there was a separate budget. Ellen answered there use to be; but, now it is under the Board of Health budget.

Diane Kish, Sr. Accounting Clerk:

Reviewed requisitions issued in Sept.: Under Advertising and Printing published four ordinances for a charge of \$114.18; Dog Trust Account \$740 for dog and cat census. From the census: 260 dogs were found unlicensed and 36 cats. Violation notices sent to all. Subsequently, 104 dogs were licensed and 18 cats. From calls received from owners 50 dogs died, moved, were given away; 10 cats died, given away, etc. All information sent to State. Totals spent to end of Sept.: Other Expenses \$60,349.50; Dog Regulations \$2,125; Dog Trust \$2,254.83; Sr. Transportation \$1,579.48; and Office on Aging \$807.14.

Issued 182 General Fees licenses and collected \$15,830.

Reporting on Vital Statistics for September: Collected \$1,315.00, of which \$1,215 was transferred to the Boro Treasurer.

Since Owen Ravino was excused, Mr. Sica asked Board members to just review his report and bring up any issues at next meeting.

George Otlowski, Attorney: Progress (nothing new to report).

OLD BUSINESS: Second reading on ordinances: Following read by Mr. Sica:

Ordinance H08-1: An Ordinance to amend the Revised General Ordinances of the Board of Health of the Borough of Carteret Entitled Article XXVII “Licensing of Cats”

Be it ordained by the Board of Health of the Borough of Carteret, in the County of Middlesex and State of New Jersey that Article XXVII, Section 2700.7 be amended as follows:

2700.17 Penalty (A) Violations of Ordinance.

Except as otherwise provided in this ordinance, any person who is convicted, violates, or who fails, or refuses to comply with this ordinance, shall be liable to a penalty of not less than \$100.00, nor more than \$500.00 for each offense, to be recovered by and in the name of the Carteret Board of Health, or by and in the name of the Borough of Carteret.

This ordinance shall take effect immediately upon the adoption and publication required by law.

Mr. Sica explained to Susan Naples reason for ordinances because she was not present at last meeting. Susan Naples made motion to adopt H08-1; seconded by Barbara Bohanek. Roll call taken; all in favor.

Ordinance H08-2: An Ordinance to amend the Revised General Ordinances of the Board of Health of the Borough of Carteret Entitled Article XXVII, “Licensing of Cats”

Be it ordained by the Board of Health of the Borough of Carteret, in the County of Middlesex and State of New Jersey that Article XXVII, Section 2700.3(H) be amended as follows:

2700.3(H) License Fee Schedule.

A license shall be issued after proof of rabies vaccination and payment of a fee of \$15.00 for each cat. Persons/Owners who fail to obtain a license as required within the time periods specified in this Article will be subject to a delinquent fee of \$5.00.

This ordinance shall take effect January 1, 2009 upon adoption and publication according to applicable law.

After discussion Barbara Bohanek made notion to adopt H08-2; seconded by Susan Naples. Roll call taken; all in favor.

Ordinance H08-3: An Ordinance to amend the Revised General Ordinances of the Borough of Carteret, Article III, entitled “Licensing of Dogs”

BE IT ORDAINED by the Board of Health of the Borough of Carteret, in the County of Middlesex, and State of New Jersey that Article III be amended to add the following:

300.12 Penalty(A) Violations of Ordinance.

Except as otherwise provided in this ordinance, any person who is convicted, violates, or who fails or refuses to comply with this ordinance, shall be liable to a penalty of not less than \$100.00, nor more than \$500.00, for each offense, to be recovered by and in the name of the Carteret Board of Health, or by and in the name of the Borough of Carteret.

This Ordinance shall take effect immediately upon the adoption and publication required by law.

Barbara Bohanek made motion to adopt H08-3; seconded by Linda Kimball. Roll call taken; all in favor.

Ordinance H08-4: An ordinance to amend the Revised General Ordinances of the Board of Health of the Borough of Carteret entitled Article III, "Licensing of Dogs"

BE IT ORDAINED by the Board of Health of the Borough of Carteret, in the County of Middlesex and State of New Jersey that Article III, Section 300.2-6 be amended as follows:

300.2-6 Fees. The person applying for a license shall pay a fee of fifteen dollars (\$15.00) for each dog. He/she shall also pay the following State fees: \$1.00 Registration fee, \$.20 Pilot Clinic fee (total fee \$16.20); and, \$3.00 Animal Population Control fee for an unaltered dog (total fee \$19.20). The same fees shall be charged for the annual renewal of each license. A fee of one dollar shall be charged to replace a registration tag.

This ordinance shall take effect January 1, 2009 upon adoption and publication according to applicable law.

Discussed fees. Motion to adopt H08-4 made by Barbara Bohanek and seconded by Susan Naples. Roll call taken; all in favor.

Ordinances to be published in newspaper, sent to clerk to be codified, put on website under Health Dept. ordinances, and notice on Channel 36 in December about new fees for dog and cat licenses

NEW BUSINESS:

Mr. Sica stated we must be careful with spending on Soldiers & Sailors because of the current market situation. We lost a few thousand dollars but there is nothing we can do about this.

Barbara Bohanek commented that at the last meeting there was a question about garbage receptacles. She said that the Board of Health has an ordinance requiring cans have to have lids and plastic bags can be put out. Mr. Sica interrupted stating that cats are ripping the plastic bags up. Mrs. Ransdell said that if there is a bad problem in a specific area with animals ripping plastic bags we would require the use of metal cans with lids, or plastic cans with lids; anything except plastic bags.


PUBLIC PORTION:

Thomas Sica asked for motion to open meeting to the public. Motion made by Barbara Bohanek and seconded by Susan Naples. All in favor. Public has no questions or comments. (Student present from Middlesex County College who had to attend meeting for course.) Barbara Bohanek made motion to close meeting to public; seconded by Susan Naples. All in favor.

ADJOURNMENT: Meeting closed at 6:30 p.m. on motion made by Barbara Bohanek and seconded by Linda Kimball. All in favor.

Next Board of Health meeting scheduled for Monday, November 10, 2008 at 6 p.m. at the Library Conference Room.

Respectfully submitted,


Mary Ann Chubenko
Secretary

MAC/dk

