

CARTERET BOARD OF HEALTH

March 9, 2009

Meeting called to order at 6:30 p.m. by President Thomas Sica.

Pledge of Allegiance.

Statement of Notice mailed to the Home News Tribune and The Star-Ledger and posted on bulletin board according to Open Public Meeting Act.

Roll Call:  
Thomas Sica  
Yolanda Delgado.....excused  
Mary Ann Chubenko  
Susan Naples  
Linda Kimball.....excused  
Christine Pogorzelski  
Sam Minucci  
  
George Otlowski, Jr.  
Ellen K. Ransdell  
Diane Kish  
Owen Ravino

President Sica welcomed newly appointed member Christine Pogorzelski to the Board.

MINUTES: President Sica asked for a motion to accept minutes of February 2, 2009 meeting. Susan Naples made motion; seconded by Sam Minucci. All in favor.

APPOINTMENTS:  
One Year Term - Board of Health Attorney.  
President Sica appointed George J. Otlowski, Jr. as our attorney for the year. Motion made by Susan Naples and seconded by Mary Ann Chubenko to accept appointment. Roll call taken. All in favor. Mr. Otlowski thanked President and Board members for appointment.  
  
Three Year Term: Registrar, Vital Statistics  
Deputy Registrar, Vital Statistics  
President Sica appointed Diane Kish as Registrar and Judith Frabasile as Deputy Registrar for three year terms. Motion made by Susan Naples and seconded by Mary Ann Chubenko to approve appointments. All in favor. Resolutions for appointments presented to President Sica for signature. Mrs. Kish thanked President and Board members for appointments.

COMMUNICATIONS: #1 2/4/09 Letter from Nathan hale Elementary School PTO regarding donation for Tricky Tray 4/24/09. Discussed; letter filed.

COMMITTEE REPORTS: January and February, 2009  
Clinics and Health - Yolanda Delgado  
Rabies Control - Sam Minucci  
Nuisance - Linda Kimball  
Housing & Industrial - Christine Pogorzelski  
Food & Food Handlers - Susan Naples  
Weeds - Sam Minucci

President Sica asked Board members to review reports and if there were any questions or concerns to present them at the next meeting.

EMPLOYEE REPORTS:

Ellen K. Ransdell, Director

Mrs. Ransdell reported that free tax preparation for seniors started on March 5 (Thursday) and will continue through April 9.

Mrs. Ransdell received information concerning a discount for seniors for animal licensing. She received ordinance from Woodbridge. Their discount for seniors is \$7 for dog license if neutered/spayed; and, \$9 if not neutered/spayed. Cat licenses were \$6 for neutered/spayed; and \$22 if not neutered/spayed. This will not be effective until next year. Mr. Sica stated we would cut our fee in half but we cannot touch the State fees. Mr. Sica asked George Otlowski to prepare an ordinance to be effective Jan. 1, 2010. Mrs. Ransdell asked if the disabled could be included in this discounted fee. They would have to present a doctor's note. Susan Naples commented that the disability should be a permanent one. A senior has to be 65 years of age or older. President Sica stated ordinance should be ready for first reading next month.

Diane Kish, Sr. Accounting Clerk:

Reviewing requisitions issued: In January purchased battery for defibrillator in Office on Aging at a cost of \$200. In February we paid County first quarter for services in the amount of \$18,536.25 under Board of Health Other Expenses. City of Perth Amboy was paid for Jan. 2009 services under Dog Regulations \$2,208.37. New expenses listed under Older American Act is the Physical Fitness and Crafts grant we receive from Middlesex County. Totals spent to end of February: Other Expenses \$19,056.03; Dog Regulations \$2,208.37; Dog Trust \$42; Office on Aging: \$207.95 under Other Expenses, and \$700 under Crafts & Fitness. Issued 611 Dog licenses and collected \$10,233. Issued 99 General Fees licenses and collected \$10,060. President Sica inquired about number of cats licensed. That figure was 68 and \$1,020 was collected. For Vital Statistics we collected \$1,282 in January and \$1,052 in February.

Owen Ravino, REHS:

42 Retail Food Establishments were inspected in January. There was a problem with Pie-Zons Pizza. A truck backed up into the transformer and store was without refrigeration. He had them discard all their perishables.

Mr. Ravino also reported a possible vicious dog case. He issued summons to owner. Perth Amboy animal control was also on the case and issued summons for not having a restraint on the dog. Dog bit a girl in Ocean County. It was a Carteret dog from Chrome Ave.—a rottweiler. We followed up and determined that this dog could be potentially dangerous. Mr. Ravino contacted Ocean County and got all information pertaining to the bite. Dog now has rabies shot and is licensed. President Sica asked Sam Minucci to keep abreast of the situation. Discussed

past situations with cats biting and being tested for rabies. Mr. Ravino interjected that there is a new county directive that any bat found in a house, whether it bit someone or not, automatically goes to Trenton for testing. Board members questioned Mr. Ravino concerning whether dog was loose, licensed, retained, etc. Mr. Ravino stated that dog was loose when girl was bit, but restrained and muzzled when Mr. Ravino inspected. Mr. Ravino summoned owner for no license and Perth Amboy animal control issued two summonses. President Sica requested a report for next meeting on the Court case.

Mr. Ravino concluded his report stating that balance of report was just the normal complaints of no heat, etc., that were covered and abated.

George Otlowski, Jr., Attorney:

Mr. Otlowski reported that President Sica and Mayor Reiman requested he prepare an Order to Show Cause with the bank because they did not turn the money over to Capital One. We got a Court Order to turn money over to Capital One and they failed to do this. Valley National raised the question as to who the trustee is. Attorney Otlowski argued that, 1) This has nothing to do with turning the funds over (who the trustee is); and, 2) He prepared legal papers to present that the trustees are the appointees: Mayor, Tom Sica, and three others. He wants the Court to recognize them as trustees. Susan Naples stated that this sounds unusual. Attorney Otlowski answered there is no reason for this. He asked that President Sica go to Court with him. President Sica stated he wants attorney fees and other costs included in judgment because he does not want to pay these costs if he doesn't have to.

President Sica explained to the Board that Valley National had the original Court order to transfer funds to Capital One. They did not. Their argument is that they are the trustee of the fund. Attorney Otlowski told Board to keep in mind that Valley National never made any policy decisions. They only receive a fee as a manager of the investment fund. They never did anything beyond that. We put in a complaint against them with an order to show cause. This means they now have to appear in Court and explain their situation to the Judge. Attorney Otlowski stated he thought it would be the same Judge who previously entered the order, Judge Ciuffani. He requested Judge Ciuffani hear the case because it is his order.

OLD BUSINESS:

Ellen Ransdell told Board that office is getting calls concerning clinics for this year. She asked if there was any way we could schedule some clinics? President Sica answered he would try to set up a meeting some time next week with the Mayor and other trustees. He thought we could proceed with the blood screening and mammogram screenings. Mrs. Kish advised Board that Valley National still owes us money from a previous Court order to release funds for clinics (2007). We originally requested \$50,000 and only used \$22,000 last year. Mr. Sica directed her

to call bank and ask for release of \$10,000 to cover upcoming clinics. Attorney Otlowksi stated request for release of funds should be put in writing. Mrs. Ransdell asked Mr. Sica to advise her when we can start scheduling the clinics.

NEW BUSINESS:

Mrs. Kish advised Board that since 2007 no raises were given to personnel involved with Vital Statistics. There are now only two personnel doing Vital Statistics work since Ellen Ransdell retired. President Sica stated he could not consider anything until a budget was presented. Mrs. Kish asked him to keep Registrar and Deputy in mind.

PUBLIC PORTION:

President Sica asked for motion to open meeting to public. Susan Naples made motion; seconded by Sam Minucci. All in favor. No public was present. Motion to close meeting to public made by Susan Naples and seconded by Sam Minucci. All in favor.

ADJOURNMENT:

Meeting adjourned at 7 p.m. on motion made by Susan Naples and seconded by Christine Pogorzelski. All in favor. Next regular meeting scheduled for Monday, April 13, 2009.

Respectfully submitted,



Mary Ann Chubenko

MAC/dk