

CARTERET BOARD OF HEALTH

February 2, 2009
Re-Organization Meeting

Pledge of Allegiance.

Welcome to newly appointed members and re-appointed members.

A. Vice President presides: Yolanda Delgado called meeting to order at 6:30 p.m.

Roll Call:

Thomas Sica
Yolanda Delgado
Mary Ann Chubenko.....excused
Susan Naples
Linda Kimball
Christine Pogorzelski.....excused
Sam Minucci.....absent
George Otlowski, Jr.....absent
Ellen K. Ransdell
Diane Kish
Owen Ravino

Statement of Notice mailed to the Home News Tribune and The Star-Ledger and posted on bulletin board according to Open Public Meeting Act.

Yolanda Delgado asked for a motion to accept minutes of December 8, 2008 meeting. Susan Naples made motion; seconded by Thomas Sica. All in favor.

B. RE-ORGANIZATION: Yolanda Delgado, presiding, asked for nominations and motion to elect President. Susan Naples nominated Thomas Sica; seconded by Yolanda Delgado. Vote taken. All in favor. Thomas Sica elected President.

President, presiding, requested nominations and motion to elect Vice President. Susan Naples nominated Yolanda Delgado; seconded by Thomas Sica. Vote taken. All in favor. Yolanda Delgado elected Vice President.

President Sica requested nominations and motion to elect Secretary. Thomas Sica nominated Mary Ann Chubenko; seconded by Yolanda Delgado. Vote taken. All in favor. Mary Ann Chubenko elected Secretary.

C. APPOINTMENTS: One Year Term - Board of Health Attorney. President Sica requested appointment be postponed until next month.

D. COMMITTEE APOINTMENTS:

Clinics and Health	-	Yolanda Delgado
Rabies Control	-	Sam Minucci
Nuisance	-	Linda Kimball
Housing & Industrial	-	Christine Pogorzelski
Food & Food Handlers	-	Susan Naples
Weeds	-	Sam Minucci

E. COMMUNICATIONS: President Sica asked Board members to review letters. He commented that Soldiers and Sailors now has an advisory board consisting of five trustees. Board of Health has nothing to do with this advisory board. Advisory board will take care of Soldiers and Sailors. Board of Health will still administer the clinics. Advisory board will report to the Board of Health. Thomas Sica and Susan Naples are on the Advisory Board along with Mayor Reiman, Patrick DeBlasio and Talisa Andrewz.

- #1 12/18/08 Letter from Attorney George J. Otlowski, Jr.
RE: Soldiers & Sailors Memorial Trust Fund.
- #2 1/7/09 Letter of Resignation from Barbara Bohanek
- #3 Resolution #09-42 Appointing Members to the Carteret Board of Health
- #4 Letter from NJ Local Boards of Health Assn. RE: Membership Renewal and Workshops
- #5 1/1//9/09 Letter from Carteret Office for the Disabled
RE: “Disabilities Awareness Day, Sunday, March 8, 2009 at St. Demetrius Hall

F. ENVIRONMENTAL CORRESPONDENCE:

- #1 ANJEC (Assoc. of NJ Environmental Commissions) Membership Renewal and Workshops
- #2 ANJE 1/15/09 Letter RE: Smart Growth Planning Assistance Grants
- #3 ANJEC Upcoming Workshops

G. COMMITTEE REPORTS: December 2008

At approximately 6:40 George Otlowski, Jr. was noted as being present.

H. EMPLOYEE REPORTS: President Sica advised Board members that Ellen retired but she will still remain in the capacity as a consultant for Soldiers and Sailors. Mr. Sica to speak to Mayor about arrangements made for Board of Health.

Mrs. Ransdell asked the Board to consider a discount for our seniors for dog and cat licenses. She will get info from other towns, who have done this, and report her findings next month.

At approximately 6:45 p.m. Sam Minucci, newly appointed Board member, was noted as being present. President Sica explained Committee appointments Mr. Minucci was responsible for.

Mrs. Ransdell continued her report about a meeting held with a national organization, WellCare, new in New Jersey. They work with Medicare and provide free programs for seniors such as outreach informational seminars, karaoke, exercise classes, gospel choir, etc. We can add these various activities at the Community Center for seniors at no charge to us. Board members had no objections.

Mrs. Ransdell also asked when we could schedule clinics for 2009 for Soldiers and Sailors Memorial Trust Fund. We have received numerous inquiries about the blood screening and mammogram screenings. Mr. Sica answered that there will be a meeting of the Board of Trustees in a couple of weeks. More popular clinics will continue. Reviewed 2008 Year End report of clinics (scheduled, attended, referred).

Owen Ravino, REHS: Mr. Ravino reported that Alfredo' is open, formerly Mia's Restaurant, Washington Ave. New Burger Express received a complaint from a gentlemen that he found blood on his food. Turned out at inspection that chili sauce was next to the baked macaroni. Mr. Ravino has done quite a number of inspections for the start of the new year and they are going successfully. There was some problem with Kindermorgan, who we went to court with regarding the hydrogen chloride smell down at Lafayette and Roosevelt Avenue. This was taken care of by the Environmental Department of the County. Kindermorgan received a substantial fine. Also, received several no heat complaints; mainly Roosevelt Village. Complaints abated.

George J. Otlowski, Jr., Attorney: He commented that he did send out a letter concerning Soldiers & Sailors Memorial Trust Fund and asked if Board members had

any questions. He also asked how everything was going with the transfer? Linda Kimball commented that Tom Sica was handling the matter. Mr. Sica replied he was awaiting some paperwork. Should be done by the end of the week.

Diane Kish, Sr. Accounting Clerk: Vital Statistics received \$792 in fees for December. For 2008 there were recorded 286 births, 158 deaths, 110 marriages, and 1 civil union.

We were within our 2008 budgets for all accounts. Mrs. Kish reported that in December Borough paid for November 2008 animal control services with Perth Amboy. Susan Naples stated that there were some issued but the Mayor met with the administration over at Perth Amboy. Mr. Sica asked about Animal Control at Woodbridge. Mrs. Ransdell stated she has been in contact with them but has heard nothing new as yet.

OLD BUSINESS: Discussed continuing problem with animals ripping open garbage bags put out for pick-up. Mrs. Ransdell stated if there is a known rodent problem the Health Department can require that garbage cans be put out with lids. A public notice can be put on Channel 36.

Yolanda Delgado asked how the Board of Trustees for Soldiers and Sailors was formed. Thomas Sica stated that an advisory board was formed originally in 1983 to administer Soldiers & Sailors Trust funds. Board of Health runs the clinics. Advisory board makes recommendations to the trustees. Primary trustees are Thomas Sica (chairman) and Mayor Reiman. The other trustees are Susan Naples (signs checks), Patrick DeBlasio, and Talisa Andrewz (Revival Center Church). Yolanda Delgado then commented that her understanding is that the Board of Trustees advises the local Board of Health how to run clinics with funds from Soldiers & Sailors Memorial Trust. Judge actually set it up this way. George Otlowski then commented that we cannot invade the corpus; we can only operate off the income.

Thomas Sica stated that in 1983 the corpus was only \$83,000. That's the corpus we cannot invade. We can invade anything over the top of that. Mr. Otlowski said that anytime we dip into it we go to the courts, who ask if we are invading the corpus. As long as he has been here; it has been the interest. Thomas Sica agreed that we have never touched the corpus. Discussed status of fund after financial market crisis and how trust fund was affected. Thomas Sica stated fund was hit between 20-25% so far and this was mostly on the mutual fund side. Bonds not affected even though one was due and one was called. No new bonds purchased because of upcoming transfer. This is one of the reasons we transferred banks because we could not get any satisfaction with Valley National as to what they were investing.

Mr. Otlowski commented that no other town does these clinics. Over all these years, we must have a good track record as to how many people were saved and whose lives were made easier because of these tests.

NEW BUSINESS: Upcoming dates for Board of Health meetings.

Second Monday of each month, at 6:30 p.m. was approved.

Scheduled meeting date are as follows (to be published): March 9, April 13, May 11, June 8, No meetings during summer months of July and August, September 14, October 13 (October 12 office closed), November 9, and December 14. Board members approved.

PUBLIC PORTION: Meeting open to public on motion made by Yolanda Delgado and seconded by Susan Naples. No public present.

ADJOURNMENT: Meeting closed at 7:00 p.m. on motion made by Yolanda Delgado and seconded by Susan Naples. All in favor.

Respectfully submitted,

Mary Ann Chubenko/ak
Mary Ann Chubenko

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